

# FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING DECEMBER 2013

MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2013/14	
<b>PORTFOLIO</b>	City Council General Fund
<b>BUDGET</b>	Total General Fund Expenditure
<b>TOTAL CASH LIMIT</b>	192,781,170
<b>CHIEF OFFICER</b>	All Budget Holders
<b>MONTH ENDED</b>	December 2013

ITEM No.	BUDGET HEADING	BUDGET PROFILE 2013/14				BUDGET FORECAST 2013/14			
		Budget Profile To End December 2013	Actual To End December 2013	Variance vs. Profile To December 2013		Total Budget	Forecast Year End Outturn	Variance vs. Total Budget	
		£	£	£	%	£	£	£	%
1	Children & Education	49,871,132	45,155,127	(4,716,005)	(9.5%)	32,178,293	34,733,561	2,555,268	7.9%
2	Culture, Leisure & Sport	6,921,211	6,702,037	(219,174)	(3.2%)	9,029,973	9,035,383	5,410	0.1%
3	Environment & Community Safety	12,133,327	11,370,875	(762,452)	(6.3%)	16,266,367	15,909,035	(357,332)	(2.2%)
4	Health & Social Care	37,425,620	39,972,230	2,546,610	6.8%	49,900,843	50,056,819	155,976	0.3%
5	Housing	1,728,811	1,735,054	6,243	0.4%	2,289,100	2,385,412	96,312	4.2%
6	Leader	185,700	186,488	788	0.4%	232,900	241,000	8,100	3.5%
7	PRED	(1,086,533)	(1,186,265)	(99,732)	(9.2%)	(1,304,273)	(1,237,302)	66,971	5.1%
8	Port	(4,468,207)	(4,738,941)	(270,734)	(6.1%)	(5,551,600)	(5,631,200)	(79,600)	(1.4%)
9	Resources	18,382,465	17,889,182	(493,283)	(2.7%)	23,749,023	23,791,197	42,174	0.2%
10	Traffic & Transportation	7,272,941	7,812,030	539,089	7.4%	15,871,892	16,722,886	850,994	5.4%
11	Licensing Committee	6,500	9,414	2,914	44.8%	(116,700)	(163,809)	(47,109)	(40.4%)
12	Governance, Audit & Standards Com	70,500	25,475	(45,025)	(63.9%)	201,600	185,500	(16,100)	(8.0%)
13	Levies	609,500	587,080	(22,420)	(3.7%)	781,000	758,570	(22,430)	(2.9%)
14	Insurance	1,684,700	1,684,700	0	0.0%	1,141,500	1,141,500	0	0.0%
15	Asset Management Revenue Account	10,389,073	8,435,501	(1,953,572)	(18.8%)	22,247,797	22,247,797	0	0.0%
16	Other Miscellaneous	1,785,500	2,075,451	289,951	16.2%	25,863,455	23,718,855	(2,144,600)	(8.3%)
<b>TOTAL</b>		<b>142,912,240</b>	<b>137,715,437</b>	<b>(5,196,803)</b>	<b>(3.6%)</b>	<b>192,781,170</b>	<b>193,895,204</b>	<b>1,114,034</b>	<b>0.6%</b>
		Total Value of Remedial Action (from Analysis Below)				(1,246,994)			
<b>Total Net Forecast Outturn (after remedial action but before transfers (From)/to Portfolio Specific Reserves)</b>						<b>192,781,170</b>	<b>192,648,210</b>	<b>(132,961)</b>	<b>(0.07%)</b>
		Total Transfers To Portfolio Specific Reserves				449,600			
<b>Total Net Forecast Outturn (after remedial action and after transfers (From)/to Portfolio Specific Reserves)</b>						<b>192,781,170</b>	<b>193,097,810</b>	<b>316,640</b>	<b>0.16%</b>

Note All figures included above exclude Capital Charges

Income/underspends should be recorded in brackets and expenditure/overspends without

## VALUE OF REMEDIAL ACTIONS

Item No.	Reason for Variation	Remedial Action	Value of Remedial Action
1	Children & Education		0
2	Culture, Leisure & Sport		0
3	Environment & Community Safety		0
4	Health & Social Care		0
5	Housing		0
6	Leader		0
7	PRED		0
8	Port		0
9	Resources		(396,000)
10	Traffic & Transportation		(850,994)
11	Licensing Committee		0
12	Governance, Audit & Standards Com		0
13	Levies		0
14	Insurance		0
15	Asset Management Revenue Account		0
16	Other Miscellaneous		0
<b>Total Value of Remedial Action</b>			<b>(1,246,994)</b>

Note Remedial Action resulting in savings should be shown in brackets

# FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING DECEMBER 2013

## MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2013/14

<b>PORTFOLIO</b>	Children and Education		
<b>BUDGET</b>	7,149,093	Education	
	25,029,200	Children's Social Care & Safeguarding	
<b>TOTAL CASH LIMIT</b>	<b>32,178,293</b>		

**CHIEF OFFICER** Julian Wooster

**MONTH ENDED** December 2013

Risk indicator	
Low	L
Medium	M
High	H

ITEM No.	BUDGET HEADING
1	ISB Nursery
2	ISB Primary
3	ISB Secondary
4	ISB Special
5	DSG
6	Strategic Commissioning
7	Early Support
8	Education Improvement
9	Child Support Services
10	Joint Priorities
11	Family Support Service
12	Fieldwork Services
13	Looked After Children
14	Services Commissioned And Provided
15	Safeguarding Management And Support
16	Youth Support (IYSS)

BUDGET PROFILE 2013/14				
Budget Profile To End December 2013	Actual To End December 2013	Variance vs. Profile To December 2013		
£	£	£	%	
5,678,222	7,591,887	1,913,665	33.7%	
56,532,304	56,723,760	191,456	0.3%	
40,923,995	40,924,036	41	0.0%	
7,266,300	6,217,993	(1,048,307)	(14.4%)	
(84,690,306)	(88,413,866)	(3,723,560)	(4.4%)	
827,388	698,556	(128,832)	(15.6%)	
2,377,026	1,857,822	(519,204)	(21.8%)	
441,603	(6,990)	(448,593)	(101.6%)	
2,592,837	2,101,421	(491,416)	(19.0%)	
524,997	(553,564)	(1,078,561)	(205.4%)	
1,010,862	1,167,135	156,273	15.5%	
4,437,063	4,244,336	(192,727)	(4.3%)	
8,367,210	9,799,253	1,432,043	17.1%	
727,344	227,848	(499,496)	(68.7%)	
1,180,800	1,187,898	7,098	0.6%	
1,673,487	1,387,602	(285,885)	(17.1%)	

BUDGET FORECAST 2013/14				
Total Budget	Forecast Year End Outturn	Variance vs. Total Budget		RISK INDICATOR
£	£	£	%	
7,441,800	7,762,424	320,624	4.3%	L
56,532,304	56,532,304	0	0.0%	L
40,923,995	40,923,995	0	0.0%	L
7,266,300	7,266,300	0	0.0%	L
(112,164,399)	(112,485,023)	(320,624)	(0.3%)	L
1,079,400	1,057,600	(21,800)	(2.0%)	L
3,132,400	3,132,400	0	0.0%	M
588,800	687,805	99,005	16.8%	H
3,457,100	3,773,960	316,860	9.2%	M
703,493	703,493	0	0.0%	M
1,333,700	1,606,556	272,856	20.5%	M
5,916,100	6,199,051	282,951	4.8%	M
11,191,800	12,786,100	1,594,300	14.2%	H
969,800	924,914	(44,886)	(4.6%)	M
1,574,400	1,897,982	323,582	20.6%	M
2,231,300	1,963,700	(267,600)	(12.0%)	M

<b>TOTAL</b>	<b>49,871,132</b>	<b>45,155,127</b>	<b>(4,716,005)</b>	<b>(9.5%)</b>
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**Total Value of Remedial Action (from Analysis Below)**

0

**Total Net Forecast Outturn (after remedial action)**

<b>32,178,293</b>	<b>34,733,561</b>	<b>2,555,268</b>	<b>7.9%</b>
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**Note** All figures included above exclude Capital Charges, Levies and Insurances  
Income/underspends is shown in brackets and expenditure/overspends without brackets

**REASONS FOR VARIATIONS AGAINST TOTAL BUDGET 2013/14**

Item No.	Reason for Variation	Variance £
5	Whilst there is an increase in the numbers of hours of early years provision, increased high needs provision and a reduction in income from schools converting to academies which together are estimated to amount to additional spending of £558,154 this will be offset by additional grant and grant brought forward from 2012/13	
6	Staff turnover savings have more than offset other staffing costs such as agency cover for specific areas	(21,800)
8	Staffing levels in this area are such that the expected savings from staff turnover are not being achieved	99,005
9	Transport requirements following September pupil intake has increased costs alongside an increased cost of the statutory assessment process, partially offset by reduced expenditure following a delay in the introduction of the new sitting service.	316,860
11	Relocation costs in respect of the teams' move into the Civic offices and agency costs in respect of cover for sickness and maternity is above expectations	272,856
12	Enhanced staffing together with increased support requirements for children with disabilities and adoption placements.	282,951
13	Although the numbers of children in care have remained largely stable, the mix of provision has seen greater numbers in high cost external residential and foster placements resulting in an over spend forecast.	1,594,300
14	There have been fewer numbers of children in remand together with negotiated reduction in some contracted services	(44,886)
15	Staffing levels in this area are such that the expected savings from staff turnover are not being achieved. There is also substantial pressure on the legal and medical costs.	323,582
16	The under spend represents reductions in staffing and operational costs	(267,600)
<b>TOTAL PROJECTED VARIANCE</b>		<b>2,555,268</b>

Remedial Action	Value of Remedial Action
<b>TOTAL VALUE OF REMEDIAL ACTION</b>	<b>0</b>

**Note** Remedial Action resulting in savings is shown in brackets

## FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING DECEMBER 2013

### MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2013/14

**PORTFOLIO** Culture, Leisure & Sport

**BUDGET** 4,898,383 City Development & Cultural Services  
4,131,590 Transport & Street Management - check Sarah

**TOTAL CASH LIMIT** **9,029,973**

**CHIEF OFFICER** Kathy Wadsworth

**MONTH ENDED** December 2013

Risk indicator	
Low	L
Medium	M
High	H

ITEM No.	BUDGET HEADING
1	Parks, Gardens & Open Spaces
2	Seafront Management
3	Golf Courses
4	Pyramids
5	Mountbatten & Gymnastic Centres
6	Other Sports & Leisure Facilities inc (POC)
7	Sports Development
8	Departmental Establishment (Leisure)
9	Libraries
10	Museum Services
11	Arts Service
12	Community Centres
13	Events

BUDGET PROFILE 2013/14				
Budget Profile To End December 2013	Actual To End December 2013	Variance vs. Profile To December 2013		
		£	%	
1,945,237	1,758,674	(186,563)	(9.6%)	
93,488	87,807	(5,681)	(6.1%)	
(240,804)	(183,413)	57,391	23.8%	
928,137	873,099	(55,038)	(5.9%)	
202,797	206,934	4,137	2.0%	
174,503	199,009	24,506	14.0%	
217,008	234,171	17,163	7.9%	
336,303	326,185	(10,118)	(3.0%)	
1,659,474	1,827,316	167,842	10.1%	
713,764	544,787	(168,977)	(23.7%)	
316,560	347,841	31,281	9.9%	
341,946	208,521	(133,425)	(39.0%)	
232,798	271,106	38,308	16.5%	
<b>TOTAL</b>	<b>6,921,211</b>	<b>6,702,037</b>	<b>(219,174)</b>	<b>(3.2%)</b>

BUDGET FORECAST 2013/14					RISK INDICATOR
Total Budget	Forecast Year End Outturn	Variance vs. Total Budget			
£	£	£	%		
2,555,105	2,487,515	(67,590)	(2.6%)	L	
142,908	138,908	(4,000)	(2.8%)	L	
(255,269)	(190,269)	65,000	25.5%	H	
1,103,600	1,103,600	0	0.0%	L	
270,508	288,008	17,500	6.5%	L	
318,817	301,317	(17,500)	(5.5%)	H	
270,797	291,797	21,000	7.8%	M	
432,313	343,313	(89,000)	(20.6%)	L	
2,182,061	2,282,061	100,000	4.6%	M	
952,019	942,019	(10,000)	(1.1%)	M	
365,375	327,375	(38,000)	(10.4%)	L	
451,071	429,071	(22,000)	(4.9%)	L	
240,668	290,668	50,000	20.8%	L	
<b>9,029,973</b>	<b>9,035,383</b>	<b>5,410</b>	<b>0.1%</b>		
		0			
<b>9,029,973</b>	<b>9,035,383</b>	<b>5,410</b>	<b>0.1%</b>		

Total Value of Remedial Action (from Analysis Below)

Total Net Forecast Outturn (after remedial action)

Note All figures included above exclude Capital Charges, Levies and Insurances  
Income/underspends is shown in brackets and expenditure/overspends without brackets

### REASONS FOR VARIATIONS AGAINST TOTAL BUDGET 2013/14

Item No.	Reason for Variation	Variance £
1	The service has been charged external businesses for contributions for bedding plants. In addition a small amount of funding has been received from the Football foundation towards park equipment. Also selling equipment no longer needed has resulted in an additional £7,000 income. A repayment totalling £18,300 is being received in installments from English Landscapes following a previous over payment. Expenditure is being held back this year in order to offset the anticipated reduction in golf income.	(67,600)
2	Expenditure on seafront maintenance is being kept to a minimum in order to offset overspends in other areas of the service.	(4,000)
3	Poor weather conditions and a general downturn in the number of people playing golf has had an adverse impact on the number of customers visiting the golf course over this period. Income that received from green fees are significantly lower than anticipated, together with lower than expected season ticket sales.	65,000
7	Staff vacancies and the introduction of charging clients for activities organised by the Interaction Service have been used to partially fund the year 2 transformation savings approved in the City Council Budget Meeting February 2012.	21,000
8	The Windows 7 Upgrade costs of £66,000 in total have now been allocated across Cultural Services along with the unallocated year 2 transformation savings approved in the City Council Budget meeting February 2012. These were previously being held in this service area to be implemented after the Head of Service responsibility changes. Unbudgeted costs of £11,000 for the City of Culture bid have also been incurred. A recharge of management costs of £93,000 to PRED will be processed to reflect the time and cost of management support for the City Development Service which will offset overspending in other areas of the service.	(89,000)
9	The savings approved in the February 2013 budget have not been fully achieved and this pressure has been increased by the reduction in the budget of £52,000 to fund the Libraries share of the Windows 7 programme. Utility and cleaning costs are more than budgeted and there has been a reduction in the amount of income being received. Expenditure is being held back on the book fund to mitigate some of the projected overspend. The remaining overspend will be offset by the management recharge from PRED above.	100,000
10	There are staff vacancies in the service which are contributing towards the underspend. This will be used to offset the variances above.	(10,000)
11	A staff vacancy in the service is contributing towards the projected underspend.	(38,000)
12	The service has been re-organised in 2013/14 in order to deliver the transformation savings approved in February 2012. Expenditure on supplies and services has reduced as a result.	(22,000)
13	It was agreed at the beginning of the year that the existing programme of events would continue into 2013/14. In order to achieve this, budget provision has been made by reducing expenditure in other areas of Cultural Services.	50,000
<b>TOTAL PROJECTED VARIANCE</b>		<b>5,400</b>

Remedial Action	Value of Remedial Action
<b>TOTAL VALUE OF REMEDIAL ACTION</b>	<b>0</b>

Note Remedial Action resulting in savings is shown in brackets

# FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING DECEMBER 2013

## MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2013/14

**PORTFOLIO** Environment & Community Safety

<b>BUDGET</b>	1,069,851	Corporate Assets, Business & Standards
	66,900	City Development & Cultural Services
	12,787,585	Transport and Street Management
	2,342,031	Community Safety
<b>TOTAL CASH LIMIT</b>	<b>16,266,367</b>	

**CHIEF OFFICER** Kathy Wadsworth

**MONTH ENDED** December 2013

Risk indicator	
Low	L
Medium	M
High	H

ITEM No.	BUDGET HEADING
1	Environmental Protection
2	Environment Admin & Management
3	Community Safety Administration & Management
4	Environmental Health - Commercial Services
5	Port Health
6	Trading Standards
7	Welfare Burials
8	Refuse Collection
9	Waste Disposal
10	Waste Recycling
11	Street Enforcement
12	Public Conveniences
13	Street Cleansing
14	Clean City
15	Built Environment
16	Control Of Dogs
17	Projects & Procurement Management
18	Sea Defences And Drainage
19	Coastal Partnership
20	LATS
21	Cemeteries
22	Contaminated Land
23	Carbon Allowances
24	Motiv8
25	Hidden Violence And Abuse
26	Community Safety Strategy And Partnership
27	CCTV
28	PYOP
29	Community Wardens
30	Anti Social Behaviour Unit
31	Substance Misuse (including Alcohol)
32	Civil Contingencies (Emergency Planning)
<b>TOTAL</b>	

BUDGET PROFILE 2013/14			
Budget Profile To End December 2013	Actual To End December 2013	Variance vs. Profile To December 2013	
£	£	£	%
312,261	278,744	(33,517)	(10.7%)
8,520	12,096	3,576	42.0%
10,476	10,292	(184)	(1.8%)
191,036	150,904	(40,132)	(21.0%)
92	(11,065)	(11,157)	(12127.2%)
230,474	271,203	40,729	17.7%
8,934	8,206	(728)	(8.1%)
1,658,228	1,628,414	(29,814)	(1.8%)
3,820,715	3,516,620	(304,095)	(8.0%)
727,701	658,369	(69,332)	(9.5%)
166,505	158,529	(7,976)	(4.8%)
349,806	331,602	(18,204)	(5.2%)
2,170,152	2,171,025	873	0.0%
2,997	4,705	1,708	57.0%
79,799	135,660	55,861	70.0%
58,501	50,574	(7,927)	(13.6%)
74,042	25,764	(48,278)	(65.2%)
220,519	149,484	(71,035)	(32.2%)
147,659	147,777	118	0.1%
		0	-
20,277	(18,683)	(38,960)	(192.1%)
87,660	43,261	(44,399)	(50.6%)
10,000	10,970	970	9.7%
81,800	82,049	249	0.3%
282,878	255,407	(27,471)	(9.7%)
294,701	32,353	(262,348)	(89.0%)
242,595	366,949	124,354	51.3%
0	534	534	-
603,720	623,375	19,655	3.3%
117,663	132,428	14,765	12.5%
7,622	(2,842)	(10,464)	(137.3%)
145,994	146,171	177	0.1%
<b>TOTAL</b>	<b>11,370,875</b>	<b>(762,452)</b>	<b>(6.3%)</b>

BUDGET FORECAST 2013/14				RISK INDICATOR
Total Budget	Forecast Year End Outturn	Variance vs. Total Budget		
£	£	£	%	
411,602	387,102	(24,500)	(6.0%)	L
33,105	33,105	0	0.0%	L
13,973	13,973	0	0.0%	L
268,652	235,302	(33,350)	(12.4%)	M
10,183	(817)	(11,000)	(108.0%)	H
315,414	364,014	48,600	15.4%	L
16,922	15,722	(1,200)	(7.1%)	L
2,529,927	2,416,221	(113,706)	(4.5%)	H
4,533,786	4,504,159	(29,627)	(0.7%)	H
1,120,654	1,013,332	(107,322)	(9.6%)	L
205,672	227,327	21,655	10.5%	L
471,318	471,318	0	0.0%	L
2,894,694	2,894,694	0	0.0%	L
4,000	4,000	0	0.0%	L
104,622	160,347	55,725	53.3%	L
91,107	87,426	(3,681)	(4.0%)	H
102,129	24,873	(77,256)	(75.6%)	M
330,679	329,343	(1,336)	(0.4%)	L
158,785	158,785	0	0.0%	L
		0	-	H
40,212	29,212	(11,000)	(27.4%)	L
66,900	66,900	0	0.0%	L
200,000	200,000	0	0.0%	L
81,800	82,049	200	0.2%	L
377,170	385,220	8,100	2.1%	L
392,935	314,598	(78,300)	(19.9%)	L
323,460	306,737	(16,700)	(5.2%)	L
0	534	500	-	L
804,960	801,100	(3,900)	(0.5%)	L
156,884	157,269	400	0.3%	L
10,163	30,991	20,800	204.7%	L
194,659	194,199	(500)	(0.3%)	L
<b>TOTAL</b>	<b>15,909,035</b>	<b>(357,398)</b>	<b>(2.2%)</b>	

**Total Value of Remedial Action (from Analysis Below)**

0

**Total Net Forecast Outturn (after remedial action)**

<b>16,266,367</b>	<b>15,909,035</b>	<b>(357,332)</b>	<b>(2.2%)</b>
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**Note** All figures included above exclude Capital Charges, Levies and Insurances  
Income/underspends is shown in brackets and expenditure/overspends without brackets



## FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING DECEMBER 2013

### MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2013/14

PORTFOLIO Health & Social Care

BUDGET 49,900,843

**TOTAL CASH LIMIT 49,900,843**

CHIEF OFFICER Julian Wooster

MONTH ENDED December 2013

Risk indicator	
Low	L
Medium	M
High	H

ITEM No.	BUDGET HEADING
1	Shared Lives Team
2	In House - Residential Care
3	Day Care
4	Learning Disabilities - Russetts/PDS/PFI (Units)
5	Portsmouth Rehabilitation and Reablement Team (PRRT)
6	Adults Social Work & Care Management (Commissioning - Fieldwork)
7	Adults Social Work & Care Management (Commissioning - Residential)
8	Adults Social Work & Care Management (Commissioning - Nursing)
9	Adults Social Work & Care Management (Commissioning - Domiciliary)
10	Adults Social Work & Care Management (Commissioning - Other)
11	Learning Disabilities Commissioning
12	Joint Commissioning (Mental Health and Substance Misuse)
13	Management, Support and Premises
14	Joint Commissioning (Other)
15	Health Improvement and Development (HIDS)
16	Supporting People
17	PCC contribution to CHC Pool
18	Sexual Health Mandatory - services
19	Sexual Health Non Mandatory - services
20	Smoking
21	Children 5-19 Programme
22	Health Checks
23	Obesity
24	Substance Misuse
25	Public Health Advice
26	Miscellaneous Public Health Services
27	European Integration Fund
28	Big Lottery
29	Chances 4 change

BUDGET PROFILE 2013/14				
Budget Profile To End December 2013	Actual To End December 2013	Variance vs. Profile To December 2013		
£	£	£	%	
141,830	128,733	(13,097)	(9.2%)	
2,869,680	3,112,792	243,112	8.5%	
405,610	5,225,018	4,819,408	1188.2%	
2,113,620	2,493,826	380,206	18.0%	
776,550	484,280	(292,270)	(37.6%)	
2,343,540	2,206,797	(136,743)	(5.8%)	
(1,335,640)	(1,598,066)	(262,426)	(19.6%)	
(1,460,110)	(1,420,806)	39,304	2.7%	
(2,215,800)	(2,273,347)	(57,547)	(2.6%)	
373,050	495,155	122,105	32.7%	
(76,580)	(71,292)	5,288	6.9%	
3,486,040	3,730,246	244,206	7.0%	
303,520	1,633,345	1,329,825	438.1%	
1,093,110	1,539,023	445,913	40.8%	
838,270	854,871	16,601	2.0%	
4,556,250	4,175,251	(380,999)	(8.4%)	
23,450,410	23,723,163	272,753	1.2%	
2,371,380	2,272,619	(98,761)	(4.2%)	
118,500	106,353	(12,147)	(10.3%)	
1,058,420	817,472	(240,948)	(22.8%)	
596,010	484,503	(111,507)	(18.7%)	
315,090	156,280	(158,810)	(50.4%)	
537,840	428,523	(109,317)	(20.3%)	
3,892,540	1,762,389	(2,130,151)	(54.7%)	
134,770	37,620	(97,150)	(72.1%)	
(9,262,280)	(10,553,263)	(1,290,983)	(13.9%)	
0	(62,281)	(62,281)	-	
0	95,705	95,705	-	
0	(12,679)	(12,679)	-	

BUDGET FORECAST 2013/14					
Total Budget	Forecast Year End Outturn	Variance vs. Total Budget			RISK INDICATOR
£	£	£	%		
189,107	167,407	(21,700)	(11.5%)		H
3,826,239	3,761,324	(64,915)	(1.7%)		L
540,816	552,422	11,606	2.1%		M
2,818,154	2,740,782	(77,372)	(2.7%)		M
1,035,400	783,140	(252,260)	(24.4%)		H
3,124,718	2,982,400	(142,318)	(4.6%)		M
(1,780,853)	(1,907,000)	(126,147)	7.1%		H
(1,946,813)	(1,995,000)	(38,187)	2.0%		M
(2,954,403)	(3,014,500)	(60,097)	2.0%		M
497,395	425,745	(71,650)	(14.4%)		H
(102,100)	(101,751)	349	(0.3%)		L
4,648,052	4,819,169	171,117	3.7%		M
404,687	309,106	(95,581)	(23.6%)		H
1,457,481	1,515,429	57,948	4.0%		M
1,117,699	1,103,949	(13,750)	(1.2%)		L
6,075,000	6,093,900	18,900	0.3%		L
31,267,214	32,127,247	860,033	2.8%		M
3,161,845	3,082,473	(79,372)	(2.5%)		M
158,000	151,955	(6,045)	(3.8%)		M
1,411,230	1,376,514	(34,716)	(2.5%)		M
794,686	756,147	(38,539)	(4.8%)		M
420,126	355,620	(64,506)	(15.4%)		H
717,122	657,621	(59,501)	(8.3%)		H
5,190,058	5,156,530	(33,528)	(0.6%)		L
179,695	119,695	(60,000)	(33.4%)		H
(12,349,712)	(11,973,505)	376,207	(3.0%)		M
0	0	0	0.0%		L
0	0	0	0.0%		L
0	0	0	0.0%		L

<b>TOTAL</b>	<b>37,425,620</b>	<b>39,972,230</b>	<b>2,546,610</b>	<b>6.8%</b>
<b>Total Value of Remedial Action (from Analysis Below)</b>				
<b>Total Net Forecast Outturn (after remedial action)</b>				

<b>49,900,843</b>	<b>50,056,819</b>	<b>155,976</b>	<b>0.3%</b>
<b>49,900,843</b>	<b>50,056,819</b>	<b>155,976</b>	<b>0.3%</b>

Note All figures included above exclude Capital Charges, Levies and Insurances  
Income/underspends is shown in brackets and expenditure/overspends without brackets





## FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING DECEMBER 2013

### MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2013/14

**PORTFOLIO** Housing

**BUDGET** 849,800 Corporate Assets, Business & Standards Includes £186K CL Adj for green deal and licencing, awaiting reversal  
1,439,300 Housing Management

**TOTAL CASH LIMIT** 2,289,100

**CHIEF OFFICERS** Kathy Wadsworth & Margaret Geary

**MONTH ENDED** December 2013

Risk indicator	
Low	L
Medium	M
High	H

ITEM No.	BUDGET HEADING
1	Housing Strategy - General
2	Registered Social Landlords
3	Housing Advisory Service
5	Housing Enabling
7	Private Leased Properties
8	Homeless Prevention
9	Community Alarms / Rent Insurance
10	Wardens Welfare ( Sheltered Housing)
11	Youth & Play Shared Services with the HRA
12	De Minimis Capital Receipts
13	Other Council Property
14	Works in Default / Properties in Default
15	Housing Standards
16	Houses in Multiple Occupation
17	Houses in Single Occupation
18	Home Check scheme
19	Controlling Orders
20	Mortgages
21	Green Deal
22	Low Rise Houses in Multiple Occupation Licensing

BUDGET PROFILE 2013/14				
Budget Profile To End December 2013	Actual To End December 2013	Variance vs. Profile To December 2013		
£	£	£	%	
138,412	104,725	(33,687)	(24.3%)	
47,376	44,994	(2,382)	(5.0%)	
194,499	163,537	(30,962)	(15.9%)	
68,949	62,913	(6,036)	(8.8%)	
(77,454)	(103,598)	(26,144)	(33.8%)	
587,736	694,786	107,050	18.2%	
(67,464)	(62,738)	4,726	7.0%	
55,476	27,700	(27,776)	(50.1%)	
329,573	314,956	(14,617)	(4.4%)	
(95,886)	(73,708)	22,178	23.1%	
(11,772)	(18,613)	(6,841)	(58.1%)	
(6,003)	(1,882)	4,121	68.6%	
518,743	476,353	(42,390)	(8.2%)	
(19,791)	(43,750)	(23,959)	(121.1%)	
(702)	(267)	435	62.0%	
64,122	54,936	(9,186)	(14.3%)	
2,997	0	(2,997)	(100.0%)	
0	10	10	-	
0	17,369	17,369	-	
0	77,331	77,331	-	

BUDGET PROFILE 2013/14					RISK INDICATOR
Total Budget	Forecast Year End Outturn	Variance vs. Total Budget To December 2013			
£	£	£	%		
183,254	140,789	(42,465)	(23.2%)	L	
63,190	63,190	0	0.0%	L	
259,440	259,440	0	0.0%	L	
91,970	91,970	0	0.0%	L	
(103,424)	(103,424)	0	0.0%	L	
771,084	771,084	0	0.0%	L	
(89,970)	(89,970)	0	0.0%	L	
74,000	74,000	0	0.0%	L	
438,200	438,100	(100)	(0.0%)	M	
(127,900)	(97,900)	30,000	23.5%	M	
(15,700)	(26,800)	(11,100)	(70.7%)	L	
(7,844)	(7,844)	0	0.0%	L	
691,390	646,605	(44,785)	(6.5%)	L	
(26,400)	(26,400)	0	0.0%	L	
(940)	(940)	0	0.0%	L	
84,750	67,512	(17,238)	(20.3%)	L	
4,000	0	(4,000)	(100.0%)	L	
0	0	0	-	L	
0	31,000	31,000	-	L	
0	155,000	155,000	-	L	

**TOTAL**

1,728,811 | 1,735,054 | 6,243 | 0.4%

2,289,100 | 2,385,412 | 96,312 | 4.2%

Total Value of Remedial Action (from Analysis Below)

0

Total Net Forecast Outturn (after remedial action)

2,289,100 | 2,385,412 | 96,312 | 4.2%

**Note** All figures included above exclude Capital Charges, Levies and Insurances  
Income/underspends is shown in brackets and expenditure/overspends without brackets

**REASONS FOR VARIATIONS AGAINST TOTAL BUDGET 2013/14**

Item No.	Reason for Variation	Variance £
1	There is an ongoing review of Housing Strategy costs ahead of the approved 2014/15 saving. External advice is not being commissioned ahead of this saving although some costs are expected from the recent Housing Market Assessment.	(42,465)
12	Breaches of loans and grants conditions are less than forecast, this has resulted in a reduction in recovery of penalty repayments. New loans and grants that are offered have revised financial assessments.	30,000
13	Earlier prudent budgeting for vacant retail unit had forecast a full year void. However, as legal negotiations are still ongoing this rent continues to be paid by the previous tenant.	(11,100)
15	Private Housing enforcement and assistance projects have commenced, however due to department reorganisations they are now projected in some cases to continue into the next financial year. These projects include Landlord Accreditation, Un-Licensed gas fitters and Rogue Builders. It is anticipated that there will be no adverse affect on residents from a delayed start as good progress on impact is reported. It is expected that these projects will prove significant in providing appropriate support and protection for private housing owners and tenants which will enable housing in Portsmouth to be of sufficient long term quality.	(44,785)
18	Part year vacant post in Homecheck team currently held open ahead of the 2014/15 approved savings target.	(17,238)
21	There have been a number of legal changes within the Energy Act 2011 which has reduced eligibility, causing a reduction in the uptake of the Green Deal plans by customers. The anticipated overspend in 2013/14 is expected to be recovered through the receipt of income in the following year. The 5 year program is still anticipated to be at zero cost to the tax payer.	31,000
22	The income generated by the Additional Licensing program is less than anticipated due to landlords being given a period of 6 months in which to submit their licence applications. This 6 month period, which was not anticipated when setting the 2013/14 budget, finishes on the 27th February 2014. The anticipated overspend in 2013/14 is expected to be recovered through the receipt of the slipped income in the following year. The 5 year program is still anticipated to be at zero cost to the tax payer.	155,000
	Other variances	(4,100)
	<b>TOTAL PROJECTED VARIANCE</b>	<b>96,312</b>

Remedial Action	Value of Remedial Action
<b>TOTAL VALUE OF REMEDIAL ACTION</b>	<b>0</b>

**Note** Remedial Action resulting in savings is shown in brackets

## FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING DECEMBER 2013

### MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2013/14

PORTFOLIO	Leader
BUDGET	232,900
<b>TOTAL CASH LIMIT</b>	<b>232,900</b>

CHIEF OFFICER

MONTH ENDED December 2013

Risk indicator	
Low	L
Medium	M
High	H

ITEM No.	BUDGET HEADING
1	Portsmouth Civic Award
2	Civic Pride
3	Lord Mayor
4	Lord Mayor's Events
5	Civic Events
<b>TOTAL</b>	

BUDGET PROFILE 2013/14				
Budget Profile To End December 2013	Actual To End December 2013	Variance vs. Profile To December 2013		
£	£	£	%	
700	957	257	36.7%	
0	836	836	-	
80,600	87,441	6,841	8.5%	
3,900	4,943	1,043	26.7%	
100,500	92,311	(8,189)	-8.1%	
<b>185,700</b>	<b>186,488</b>	<b>788</b>	<b>0.4%</b>	

BUDGET FORECAST 2013/14				
Total Budget	Forecast Year End Outturn	Variance vs. Total Budget		RISK INDICATOR
£	£	£	%	
1,000	1,100	100	10.0%	L
0	-	0	-	L
106,200	114,200	8,000	7.5%	L
3,500	3,500	0	0.0%	L
122,200	122,200	0	0.0%	L
<b>232,900</b>	<b>241,000</b>	<b>8,100</b>	<b>3.5%</b>	

Total Value of Remedial Action (from Analysis Below)	0
<b>Total Net Forecast Outturn (after remedial action)</b>	<b>232,900</b>

	0
<b>232,900</b>	<b>241,000</b>

Note All figures included above exclude Capital Charges, Levies and Insurances  
Income/underspends is shown in brackets and expenditure/overspends without brackets

### REASONS FOR VARIATIONS AGAINST TOTAL BUDGET 2013/14

Item No.	Reason for Variation	Variance £
3	The agreement for selling typing services to Fareham Borough Council took longer to negotiate than had been expected resulting in lower levels of income this year. In addition to this lower than forecast levels of income are being achieved from third party use of the Lord Mayors Banqueting room.	8,000
	Other minor variations over the remaining budget headings	100
<b>TOTAL PROJECTED VARIANCE</b>		<b>8,100</b>

Remedial Action	Value of Remedial Action
<b>TOTAL VALUE OF REMEDIAL ACTION</b>	<b>0</b>

Note Remedial Action resulting in savings is shown in brackets



**REASONS FOR VARIATIONS AGAINST TOTAL BUDGET 2013/14**

Item No.	Reason for Variation	Variance £
1	Reduction in expenditure (net of redundancy costs following the formation of the City Development Service) as a result of posts remaining vacant for much longer than originally anticipated during the transition period.	(47,000)
4	The underspend is as a result of vacant posts in the service. Income is also reduced as a result of the team having less capacity to proactively seek fee earning work.	(20,000)
7	Economic Development, Business and Standards - Additional one-off sponsorship of town centre activities and lower expenditure on Christmas lights and other seasonal events.	(44,485)
8	Enterprise Centres - upturn in occupancy levels has led to an over-recovery in income compared to budget.	(53,992)
9	PCMI Manufacturing Sales are below the original budget and the shortfall will be met within the PCMI service.	95,075
10	Employment, Learning and Skills - <i>Community Learning</i> , a staffing restructure was expected to be completed by the end of July but was subsequently finished in August. <i>Pride in Pompey</i> lost a significant external funding contract, with the funding being diverted to colleges. Further collaboration with the colleges is expected to replace this income stream but no formal agreement is expected to be in place until after April 2014.	63,000
13	Once City Council assets are declared surplus to requirements the holding and disposal costs become the responsibility of the Property Portfolio.	77,373
<b>TOTAL PROJECTED VARIANCE</b>		<b>69,971</b>

Note Remedial Action resulting in savings is shown in brackets

Remedial Action	Value of Remedial Action
<b>TOTAL VALUE OF REMEDIAL ACTION</b>	<b>0</b>

# FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING DECEMBER 2013

## MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2013/14

**PORTFOLIO** Planning Regeneration & Economic Development (Commercial Ferry Port)

**BUDGET** (5,551,600)

**TOTAL CASH LIMIT** (5,551,600)

**CHIEF OFFICER** Martin Putman

**MONTH ENDED** December 2013

Risk indicator	
Low	L
Medium	M
High	H

ITEM No.	
	<b>Income</b>
1	Wharfage & Harbour Dues - Private Wharves
2	Tonnage Dues
3	Boat Dues
4	Cruise Operational Dues
5	Rents & Concessions
6	C.F.P - Operational Dues
7	- Ships Services
8	- Parking & Demurrage
9	Pilotage
10	Miscellaneous
11	Charges to Recoverable Schemes
	<b>Total Income</b>
	<b>Operational Expenses</b>
12	Direct Employee Expenses
13	Repairs & Maintenance
14	Fuel, Light, Cleaning & Water
15	Rent & Rates
16	Equipment, Furniture & Fittings
17	Uniforms
18	Other Hired & Contracted Services
19	Operating Leases
20	Use of Transport
21	Hire of Pilot Vessels
22	Recharged Works to Capital
23	Licences
	<b>Total Operational Expenses</b>
	<b>Management and General Expenses</b>
24	Direct Employee Expenses
25	Car Allowances
26	Advertising & General Office Expenses
27	Fixtures & Fittings
28	Travel, Subsistence & Conferences
29	Debt Management Expenses
30	Provision for Bad Debt
31	Subscriptions
32	Officer Recharges to Capital
33	<b>Total Management and General Expenses</b>
34	<b>Total Working Expenses</b>
	<b>TOTAL CASH LIMIT</b>

BUDGET PROFILE 2013/14			
Budget Profile To End December 2013	Actual To End December 2013	Variance vs. Profile To December 2013	
£	£	£	%
(1,217)	(1,259)	(42)	(3.4%)
(559,349)	(500,353)	58,996	10.5%
(58,339)	(60,760)	(2,421)	(4.2%)
(203,400)	(208,763)	(5,363)	(2.6%)
(409,904)	(447,845)	(37,941)	(9.3%)
(9,845,103)	(10,046,079)	(200,976)	(2.0%)
(495,065)	(519,859)	(24,794)	(5.0%)
(77,913)	(75,008)	2,905	3.7%
(532,669)	(526,154)	6,515	1.2%
(190,456)	(215,638)	(25,182)	(13.2%)
(25,524)	(32,160)	(6,636)	(26.0%)
<b>(12,398,939)</b>	<b>(12,633,878)</b>	<b>(234,939)</b>	<b>(1.9%)</b>
3,321,257	3,375,170	53,913	1.6%
468,671	543,251	74,580	15.9%
365,846	262,771	(103,075)	(28.2%)
1,537,127	1,533,256	(3,871)	(0.3%)
160,872	150,842	(10,030)	(6.2%)
11,863	4,589	(7,274)	(61.3%)
795,209	720,470	(74,739)	(9.4%)
8,600	102,262	93,662	1089.1%
114,179	115,495	1,316	1.2%
87,034	81,886	(5,148)	(5.9%)
(84,568)	(53,843)	30,725	36.3%
1,700	1,521	(180)	(10.6%)
<b>6,787,790</b>	<b>6,837,668</b>	<b>49,878</b>	<b>0.7%</b>
880,488	875,233	(5,255)	(0.6%)
3,686	3,029	(657)	(17.8%)
140,582	125,418	(15,164)	(10.8%)
114,485	83,162	(31,323)	(27.4%)
12,496	7,919	(4,577)	(36.6%)
0	0	0	-
0	0	0	-
26,591	13,869	(12,722)	(47.8%)
(35,386)	(51,363)	(15,977)	(45.1%)
<b>1,142,942</b>	<b>1,057,268</b>	<b>(85,674)</b>	<b>(7.5%)</b>
<b>7,930,732</b>	<b>7,894,936</b>	<b>(35,796)</b>	<b>(0.5%)</b>
<b>(4,468,207)</b>	<b>(4,738,941)</b>	<b>(270,734)</b>	<b>(6.1%)</b>

BUDGET PROFILE 2013/14				RISK INDICATOR
Total Budget	Forecast Year End Outturn	Variance vs. Total Budget		
£	£	£	%	
(1,800)	(1,800)	0	0.0%	L
(746,100)	(746,100)	0	0.0%	M
(79,900)	(79,900)	0	0.0%	L
(203,400)	(213,400)	(10,000)	(4.9%)	L
(503,100)	(545,100)	(42,000)	(8.3%)	M
(12,418,700)	(12,422,900)	(4,200)	(0.0%)	H
(703,600)	(713,600)	(10,000)	(1.4%)	H
(100,600)	(100,600)	0	0.0%	M
(656,700)	(664,700)	(8,000)	(1.2%)	M
(213,700)	(216,700)	(3,000)	(1.4%)	L
(38,300)	(38,300)	0	0.0%	L
<b>(15,665,900)</b>	<b>(15,743,100)</b>	<b>(77,200)</b>	<b>(0.5%)</b>	
4,079,900	4,087,200	7,300	0.2%	M
803,300	803,300	0	0.0%	H
548,700	548,700	0	0.0%	H
1,619,000	1,619,000	0	0.0%	M
172,900	182,900	10,000	5.8%	L
17,800	17,800	0	0.0%	L
1,135,800	1,115,800	(20,000)	(1.8%)	H
8,600	7,400	(1,200)	(14.0%)	L
155,600	159,600	4,000	2.6%	L
128,000	130,000	2,000	1.6%	M
(126,900)	(126,900)	0	0.0%	M
1,700	1,700	0	0.0%	L
<b>8,544,400</b>	<b>8,546,500</b>	<b>2,100</b>	<b>0.0%</b>	
1,177,400	1,180,900	3,500	0.3%	M
5,400	5,400	0	0.0%	L
212,700	212,700	0	0.0%	M
171,800	171,800	0	0.0%	M
17,000	15,000	(2,000)	(11.8%)	L
0	0	0	-	L
5,000	5,000	0	0.0%	L
35,500	35,500	0	0.0%	M
(54,900)	(60,900)	(6,000)	(10.9%)	M
<b>1,569,900</b>	<b>1,565,400</b>	<b>(4,500)</b>	<b>(0.3%)</b>	
<b>10,114,300</b>	<b>10,111,900</b>	<b>(2,400)</b>	<b>(0.0%)</b>	
<b>(5,551,600)</b>	<b>(5,631,200)</b>	<b>(79,600)</b>	<b>(1.4%)</b>	

Note All figures included above exclude Capital Charges, Levies and Insurances

Total Value of Remedial Action (from Analysis Below)

0

Total Net Forecast Outturn (after remedial action)

(5,551,600) (5,631,200) (79,600) (1.4%)

**ANALYSIS OF NET PROFIT**

35	Insurance	0	550	550	-	280,000	280,000	0	0.0%
36	Support Service Charges	0	0	0	-	400,000	400,000	0	0.0%
37	Impairment	0	0	0	-	750,000	750,000	0	0.0%
38	Depreciation	0	0	0	-	3,000,000	3,000,000	0	0.0%
39	IAS 19 Superannuation	0	0	0	-	100,000	100,000	0	0.0%
40	Employee Benefit Accrual	0	(46,088)	(46,088)	-	0	0	0	-
41	Purchased Leave	0	(5,718)	0	-	(7,764)	(7,764)	0	0.0%
42	<b>Net (Profit) / Loss</b>	<b>(4,468,207)</b>	<b>(4,790,197)</b>	<b>(321,990)</b>	<b>(7.2%)</b>	<b>(1,029,364)</b>	<b>(1,108,964)</b>	<b>(79,600)</b>	<b>7.7%</b>

Income/underspends is shown in brackets and expenditure/overspends without brackets

**REASONS FOR VARIATIONS AGAINST TOTAL BUDGET 2013/14**

Item No.	Reason for Variation	Variance £
Income	Cruise Operational Dues are forecast to have a favourable variance of £10,000 due to an unbudgeted cruise call in March 14. Rents & Concessions are expected to have a favourable variance of £42,000 due to an end of year contract adjustment for the car parking contract. CFP Operational Dues are forecast to be above budget by £4,200 due to adverse freight figures for Brittany Ferries offset by increased freight for Condor and DFDS, adverse passenger figures for DFDS, and an increase in other dues resulting from tugs using the Port. Ships Services are expected to be above estimate by £10,000 due to the lay-by of tugs using the Port and a small amount of lay-by for DFDS. Pilotage is forecast to be above estimate by £8,000 due to pilotage acts taking place on behalf of Portsmouth Naval Base for dredging and other works in the dockyard.	(77,200)
Operational Expenses	Direct Employee Expenses are forecast to be above estimate by £7,300 due to additional pilotage acts and increased overtime due to sickness and vacant posts, partly offset by sickness half pay and the extension of a secondment. Equipment, Furniture & Fittings is forecast to have an adverse variance of £10,000 due to the need to replace the ageing VHF radio aerial. Other Hired & Contracted Services is forecast to be below budget by £20,000 due to an anticipated saving in security due to the implementation of a new security contract and the continued reduction in labour for the road sweeper.	2,100
Management and General Expenses	Direct Employee Expenses are forecast to have an adverse variance of £3,500 due to medical referee costs and an increase in IT call out activity. Travel, Subsistence & Conferences is expected to be £2,000 below budget due to a general reduction in travel undertaken. Officer Recharges to Capital is forecast to have a favourable variance of £6,000 due to officer time spent on capital schemes being higher than budgeted.	(4,500)
<b>TOTAL PROJECTED VARIANCE</b>		<b>(79,600)</b>

Remedial Action	Value of Remedial Action
<b>TOTAL VALUE OF REMEDIAL ACTION</b>	<b>0</b>

Note Remedial Action resulting in savings is shown in brackets



## FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING DECEMBER 2013

### MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2013/14

PORTFOLIO	Resources
BUDGET	23,749,023
<b>TOTAL CASH LIMIT</b>	<b>23,749,023</b>

CHIEF OFFICER      Various  
 MONTH ENDED      December 2013

Risk indicator	
Low	L
Medium	M
High	H

ITEM No.	BUDGET HEADING
1	Miscellaneous Expenses
2	HR, Legal and Performance
3	Transformation Workstream Investment
4	Customer & Community Services
5	Grants & Support to the Voluntary Sector
6	Financial Services
7	Information Services
8	AMS Design & Maintenance
9	Property Services
10	Landlords Repairs & Maintenance
11	Spinnaker Tower
12	MMD Crane Rental
13	Administration Expenses
14	Council Tax Benefits
15	Housing Benefit - Rent Allowances
16	Housing Benefit - Rent Rebates
17	Local Taxation
18	Local Welfare Assistance Scheme
19	Benefits Administration
20	Discretionary Non-Domestic Rate Relief
21	Land Charges
22	Democratic Representation & Management
23	Corporate Management

BUDGET PROFILE 2013/14				
Budget Profile To End December 2013	Actual To End December 2013	Variance vs. Profile To December 2013		
£	£	£	%	
115,800	120,002	4,202	3.6%	
2,684,500	2,499,374	(185,126)	(6.9%)	
0	253,459	253,459	-	
1,321,300	1,278,940	(42,360)	(3.2%)	
610,000	589,264	(20,736)	(3.4%)	
4,057,800	3,972,364	(85,436)	(2.1%)	
3,047,700	2,884,875	(162,825)	(5.3%)	
927,600	878,969	(48,631)	(5.2%)	
145,000	112,895	(32,105)	(22.1%)	
800,900	690,409	(110,491)	(13.8%)	
(200,000)	(190,264)	9,736	4.9%	
(289,100)	(289,114)	(14)	(0.0%)	
3,500	(773)	(4,273)	(122.1%)	
0	123	123	-	
(505,000)	(437,999)	67,001	13.3%	
(103,000)	(149,547)	(46,547)	(45.2%)	
1,570,100	1,544,489	(25,611)	(1.6%)	
650,000	683,999	33,999	5.2%	
1,520,000	1,395,472	(124,528)	(8.2%)	
0	0	0	-	
(53,700)	(57,815)	(4,115)	(7.7%)	
987,100	963,839	(23,261)	(2.4%)	
1,091,965	1,146,221	54,256	5.0%	

BUDGET PROFILE 2013/14					RISK INDICATOR
Total Budget	Forecast Year End Outturn	Variance vs. Total Budget			
£	£	£	%		
149,823	109,600	(40,223)	(26.8%)	M	
3,297,600	3,337,000	39,400	1.2%	M	
0	396,000	396,000	-	L	
1,693,900	1,698,900	5,000	0.3%	L	
719,200	719,200	0	0.0%	L	
5,139,500	5,053,000	(86,500)	(1.7%)	M	
4,592,400	4,542,400	(50,000)	(1.1%)	M	
1,234,100	1,192,300	(41,800)	(3.4%)	M	
284,000	261,600	(22,400)	(7.9%)	H	
1,293,600	1,293,600	0	0.0%	H	
(350,000)	(350,000)	0	0.0%	H	
(385,400)	(385,400)	0	0.0%	L	
5,000	1,500	(3,500)	(70.0%)	M	
0	100	100	-	M	
(679,200)	(729,700)	(50,500)	(7.4%)	H	
(148,600)	(117,300)	31,300	21.1%	H	
1,329,000	1,326,000	(3,000)	(0.2%)	L	
726,200	684,000	(42,200)	(5.8%)	L	
2,343,600	2,256,500	(87,100)	(3.7%)	M	
179,500	123,300	(56,200)	(31.3%)	L	
(82,400)	(79,500)	2,900	3.5%	M	
1,212,000	1,225,700	13,700	1.1%	M	
1,195,200	1,232,397	37,197	3.1%	M	

<b>TOTAL</b>	<b>18,382,465</b>	<b>17,889,182</b>	<b>(583,372)</b>	<b>(3.2%)</b>
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<b>23,749,023</b>	<b>23,791,197</b>	<b>42,174</b>	<b>0.2%</b>
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Total Value of Remedial Action (from Analysis Below)

(396,000)

Total Net Forecast Outturn (after remedial action)

<b>23,749,023</b>	<b>23,395,197</b>	<b>(353,826)</b>	<b>(1.5%)</b>
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Note All figures included above exclude Capital Charges, Levies and Insurances

Income/underspends is shown in brackets and expenditure/overspends without brackets

**REASONS FOR VARIATIONS AGAINST TOTAL BUDGET 2013/14**

Item No.	Reason for Variation	Variance £
2	The HR, Legal and Performance Management budget is currently forecast to be overspent due to a shortfall in predicted income within Legal services. This has arisen because there has been a shift of resources to provide support to corporate project feasibility work as opposed to fee earning work.	39,400
3	The initial investment for the Transformation Workstream Business Cases was agreed by City Council on 11th October 2011. As expenditure is incurred, a release from the Medium Term Resource Strategy reserve will be actioned to fund these costs.	396,000
6	Underspend due to holding of vacancies where possible in order to prepare for savings requirements in future years.	(86,500)
7	It is likely that Information Services will deliver an underspend of £50,000 at the end of the financial year due to a high number of leavers from the service. Although the recruitment campaign to replace these key staff is proving very successful and posts are gradually being filled, savings have been made from the vacancies. A conscious decision has been made to preserve these savings to support other pressures within the portfolio.	(50,000)
8	The underspend is due to a review of the despatch service and the impending changes to primary school meal provision. As a result of this it has been decided to delay the purchase of a replacement vehicle until after April 2014 as it is anticipated that existing school meal deliveries will change and further deliveries added to the schedule. The procurement of any vehicles will only be undertaken when the outcome of this is known. In addition to this there is a staff saving due to the proactive holding of vacant posts in order to help meet future years savings targets.	(41,800)
9	There is a staffing underspend due to the difficulty in recruiting to 3 separate posts. One of these, a 1 year project post to review the Investment Property Portfolio Assets, has now been filled and the other two posts are currently subject to a recruitment process.	(22,400)
18	The Local Welfare Assistance scheme is a limited fund that can only be used to support those in greatest need, providing help towards the funding of emergencies and exceptional expenses. Based upon the claims made to date this budget is forecast to be underspent, however, the number and value of claims could change, therefore the position will be kept under review.	(42,200)
19	Underspend due to holding of vacancies where possible in order to prepare for savings requirements in future years.	(87,100)
20	Under the non-domestic rate regulations any award of discretionary relief is now split 50:50 between the billing authority and central government. Previously the split was 75:25 so the City Council's contribution has dropped from 75% to 50% of the total amount awarded.	(42,200)
	Other minor variations over the remaining budget headings	(21,026)
	<b>TOTAL PROJECTED VARIANCE</b>	<b>42,174</b>

Remedial Action	Value of Remedial Action
The Head of Service continues to work to reduce the income shortfall by where possible diverting resources to maximise the amount of fee earning work. Any non urgent expenditure has also been frozen to the end of the financial year.	
A planned release from the MTRS Reserve will fully meet the costs of the approved Transformation Business Cases	(396,000)
<b>TOTAL VALUE OF REMEDIAL ACTION</b>	<b>(396,000)</b>

**Note** Remedial Action resulting in savings is shown in brackets

## FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING DECEMBER 2013

### MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2013/14

PORTFOLIO Traffic & Transportation

BUDGET 15,871,892

**TOTAL CASH LIMIT 15,871,892**

CHIEF OFFICER Kathy Wadsworth

MONTH ENDED December 2013

Risk indicator	
Low	L
Medium	M
High	H

ITEM No.	BUDGET HEADING
1	Off-Street Parking
2	Road Safety & Sustainable Transport
3	Network Management
4	Highways Infrastructure
5	Highways Routine
6	Highways Street Lighting (Electricity)
7	Highways Design
8	Travel Concessions
9	Passenger Transport
10	Integrated Transport Unit
11	School Crossing Patrol
12	Transport Policy
13	Feasibility Studies
14	Tri-Sail Maintenance
<b>TOTAL</b>	

BUDGET PROFILE 2013/14			
Budget Profile To End December 2013	Actual To End December 2013	Variance vs. Profile To December 2013	
£	£	£	%
(1,730,129)	(1,261,413)	468,716	27.1%
134,153	131,651	(2,502)	(1.9%)
418,853	397,643	(21,210)	(5.1%)
2,672,260	2,636,864	(35,396)	(1.3%)
2,229,960	2,150,782	(79,178)	(3.6%)
885,208	974,807	89,599	10.1%
(39,317)	(62,899)	(23,582)	(60.0%)
3,122,361	3,218,833	96,472	3.1%
(919,718)	(951,351)	(31,633)	(3.4%)
86,680	86,653	(27)	(0.0%)
122,949	213,684	90,735	73.8%
127,680	107,028	(20,652)	(16.2%)
110,350	155,188	44,838	40.6%
51,651	14,560	(37,091)	(71.8%)
		-	
<b>7,272,941</b>	<b>7,812,030</b>	<b>539,089</b>	<b>7.4%</b>

BUDGET FORECAST 2013/14				RISK INDICATOR
Total Budget	Forecast Year End Outturn	Variance vs. Total Budget		
£	£	£	%	
(2,216,887)	(1,610,226)	606,661	27.4%	H
183,124	155,016	(28,108)	(15.3%)	M
615,476	611,476	(4,000)	(0.6%)	H
8,303,537	8,303,537	0	0.0%	L
3,078,114	3,051,157	(26,957)	(0.9%)	L
1,312,610	1,452,222	139,612	10.6%	H
(47,733)	(61,767)	(14,034)	(29.4%)	M
4,164,810	4,227,931	63,121	1.5%	M
(62,147)	(91,147)	(29,000)	(46.7%)	H
118,001	117,801	(200)	(0.2%)	L
164,000	285,000	121,000	73.8%	L
149,425	149,425	0	0.0%	L
40,662	63,561	22,899	56.3%	L
68,900	68,900	0	0.0%	M
<b>15,871,892</b>	<b>16,722,886</b>	<b>850,994</b>	<b>5.4%</b>	

Total Value of Remedial Action (from Analysis Below)	(850,994)
<b>Total Net Forecast Outturn (after remedial action)</b>	<b>15,871,892</b>

<b>15,871,892</b>	<b>15,871,892</b>	<b>0</b>	<b>0.0%</b>	

Note All figures included above exclude Capital Charges, Levies and Insurances

Income/underspends is shown in brackets and expenditure/overspends without brackets

**REASONS FOR VARIATIONS AGAINST TOTAL BUDGET 2013/14**

Item No.	Reason for Variation	Variance £
1	Off Street Parking - The off street parking function continues to struggle to meet it cash limit, an increase in parking tariffs in the Seafront and District zones and a drier summer has reduced the deficit slightly	606,600
2	Costs are below budget due to lower Bikeability revenue expenditure and additional fee income generated from Student Road Safety Officers.	(28,100)
6	Consumption rates appear in line with budget, however there remains a large budget shortfall.	139,600
8	Overall concessionary fares reimbursements are higher than were budgeted.	63,100
9	Additional fee income has been achieved compared to the budget on the recharging of the Transport Planning Manager' time to capital schemes. Additionally a saving was made on the contract costs of the newly retendered subsidised bus routes. This will be factored into next years budget.	(29,000)
11	School Crossing Patrols - A saving of £200,000 was approved by the City Council in February 2013. It was the service's intention that the remaining funding would be passed out to schools who would then be responsible for providing their own school crossing patrols. However, the service has since been advised that this would require lengthy and complex consultation with each governing body at each school which in effect has meant that this saving cannot be achieved.	121,000
	Other Variances	(22,206)
<b>TOTAL PROJECTED VARIANCE</b>		<b>850,994</b>

Remedial Action	Value of Remedial Action
Transfer from Off Street Parking reserve	(850,994)
<b>TOTAL VALUE OF REMEDIAL ACTION</b>	<b>(850,994)</b>

**Note** Remedial Action resulting in savings is shown in brackets

## FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING DECEMBER 2013

### MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2013/14

<b>COMMITTEE</b>	Licensing
<b>BUDGET</b>	(116,700)
<b>TOTAL CASH LIMIT</b>	<b>(116,700)</b>

**CHIEF OFFICER** Michael Lawther

**MONTH ENDED** December 2013

Risk indicator	
Low	L
Medium	M
High	H

ITEM No.	BUDGET HEADING
1	Licensing Committee

BUDGET PROFILE 2013/14				
Budget To End December 2013	Actual To End December 2013	Variance vs. Profile To December 2013		
£	£	£	%	
6,500	9,414	2,914	44.8%	

BUDGET FORECAST 2013/14				RISK INDICATOR
Total Budget	Forecast Year End Outturn	Variance vs. Total Budget		
£	£	£	%	
(116,700)	(163,809)	(47,109)	(40.4%)	L

**TOTAL**

6,500	9,414	2,914	44.8%
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(116,700)	(163,809)	(47,109)	(40.4%)
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Total Value of Remedial Action (from Analysis Below)

0

Total Net Forecast Outturn (after remedial action)

(116,700)	(163,809)	(47,109)	(40.4%)
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Note All figures included above exclude Capital Charges, Levies and Insurances

Income/underspends is shown in brackets and expenditure/overspends without brackets

### REASONS FOR VARIATIONS AGAINST TOTAL BUDGET 2013/14

Item No.	Reason for Variation	Variance £
1	Additional net income arising from recent changes in legislation relating to scrap metal & motor salvage dealers which requires them to be licenced by the Local Authority from 2013/14. Previously these dealers were only required to be registered with the Local Authority. This net income is after direct costs associated with enforcement are deducted, but before the full indirect costs of administration and enforcement are taken into account.	(47,100)
<b>TOTAL PROJECTED VARIANCE</b>		<b>(47,100)</b>

Remedial Action	Value of Remedial Action
<b>Total Value of Remedial Action</b>	<b>0</b>

Note Remedial Action resulting in savings is shown in brackets

## FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING DECEMBER 2013

### MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2013/14

COMMITTEE Governance, Audit and Standards Committee

BUDGET 201,600

**TOTAL CASH LIMIT 201,600**

CHIEF OFFICER Michael Lawther

MONTH ENDED December 2013

Risk indicator	
Low	L
Medium	M
High	H

ITEM No.	BUDGET HEADING
1	Municipal Elections
2	Registration Of Electors
3	Registrar of Births, Deaths & Marriages
<b>TOTAL</b>	

BUDGET PROFILE 2013/14			
Budget To End December 2013	Actual To End December 2013	Variance vs. Profile To December 2013	
£	£	£	%
40,000	31,777	(8,223)	(20.6%)
125,500	116,232	(9,268)	(7.4%)
(95,000)	(122,534)	(27,534)	(29.0%)
<b>70,500</b>	<b>25,475</b>	<b>(45,025)</b>	<b>(63.9%)</b>

BUDGET FORECAST 2013/14				RISK INDICATOR
Total Budget	Forecast Year End Outturn	Variance vs. Total Budget		
£	£	£	%	
52,300	51,300	(1,000)	(1.9%)	L
187,700	195,400	7,700	4.1%	L
(38,400)	(61,200)	(22,800)	(59.4%)	L
<b>201,600</b>	<b>185,500</b>	<b>(16,100)</b>	<b>(8.0%)</b>	

Total Value of Remedial Action (from Analysis Below) 0

Total Net Forecast Outturn (after remedial action)

201,600 | 185,500 | (16,100) | (8.0%)

Note All figures included above exclude Capital Charges, Levies and Insurances

Income/underspends is shown in brackets and expenditure/overspends without brackets

### REASONS FOR VARIATIONS AGAINST TOTAL BUDGET 2013/14

Item No.	Reason for Variation	Variance £
2	New rules on Individual Electoral Registration has placed additional strain on the budget for this area as the Authority will need to contact each household more often than usual in order to confirm the data required for this legislative change.	7,700
3	It is expected that the Registrars will deliver an underspend at the end of the financial year due additional income for the chargeable services that it delivers. A conscious decision has been made to preserve these savings to support other pressures within the portfolio. Going forward this additional income will help the service achieve future increased income targets as a contribution to the City Council's budget savings strategy.	(22,800)
<b>TOTAL PROJECTED VARIANCE</b>		<b>(15,100)</b>

Remedial Action	Value of Remedial Action
<b>TOTAL VALUE OF REMEDIAL ACTION</b>	<b>0</b>

Note Remedial Action resulting in savings is shown in brackets







## FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING DECEMBER 2013

### MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2013/14

PORTFOLIO	Other Expenditure	
BUDGET	22,247,797	Asset Management Revenue Account
<b>TOTAL CASH LIMIT</b>	<b>22,247,797</b>	

CHIEF OFFICER     Michael Lawther

MONTH ENDED     December 2013

Risk indicator	
Low	L
Medium	M
High	H

ITEM No.	BUDGET HEADING
1	External Interest Paid
2	External Interest Earned
3	Net Minimum Revenue Provision
<b>TOTAL</b>	

BUDGET PROFILE 2013/14				
Budget To End	Actual To End	Variance vs. Profile To		
December 2013	December 2013	December 2013		
£	£	£	%	
11,031,735	11,020,757	(10,978)	(0.1%)	
(642,662)	(2,585,256)	(1,942,594)	(302.3%)	
0		0	-	
<b>10,389,073</b>	<b>8,435,501</b>	<b>(1,953,572)</b>	<b>(18.8%)</b>	

BUDGET FORECAST 2013/14				
Total Budget	Forecast Year End	Variance vs. Total Budget		
Outturn				
£	£	£	%	
18,448,993	18,448,993	0	0.0%	
(3,304,540)	(3,304,540)	0	0.0%	
7,103,344	7,103,344	0	0.0%	
<b>22,247,797</b>	<b>22,247,797</b>	<b>0</b>	<b>0.0%</b>	

Total Value of Remedial Action (from Analysis Below)     0

Total Net Forecast Outturn (after remedial action)     22,247,797

0

22,247,797     22,247,797     0     0.0%

Note All figures included above exclude Capital Charges, Levies and Insurances  
Income/underspends is shown in brackets and expenditure/overspends without brackets

### REASONS FOR VARIATIONS AGAINST TOTAL BUDGET 2013/14

Item No.	Reason for Variation	Variance £
2	Return on investments higher than anticipated	0
3	Capital financing requirement lower than anticipated due to capital under spends in 2012/13	0
<b>TOTAL PROJECTED VARIANCE</b>		<b>0</b>

Remedial Action	Value of Remedial Action
	0
<b>TOTAL VALUE OF REMEDIAL ACTION</b>	<b>0</b>

Note Remedial Action resulting in savings is shown in brackets

# FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING DECEMBER 2013

## MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2013/14

**PORTFOLIO** Other Expenditure  
**BUDGET** 25,863,455 Miscellaneous  
**TOTAL CASH LIMIT** 25,863,455

**CHIEF OFFICER** Michael Lawther

**MONTH ENDED** December 2013

Risk indicator	
Low	L
Medium	M
High	H

ITEM No.	BUDGET HEADING
1	Precepts
2	Portchester Crematorium
3	Compensatory Added Years & Contribution to Prior Years Pension Deficit
4	Contingency
5	Revenue Contributions to Capital
6	MMD Losses
7	Off Street Parking Reserve
8	Transfer to / (From) MTRS Reserve
9	Other Miscellaneous
10	Other Transfers to / (from) Reserves
<b>TOTAL</b>	

BUDGET PROFILE 2013/14				
Budget Profile To End December 2013	Actual To End December 2013	Variance vs. Profile To December 2013		
		£	%	
35,500	35,451	(49)	(0.1%)	
0	0	0	-	
0	0	0	-	
0	0	0	-	
0	0	0	-	
0	0	0	-	
1,750,000	2,040,000	290,000	16.6%	
0	0	0	-	
0	0	0	-	
0	0	0	-	
<b>TOTAL</b>	<b>1,785,500</b>	<b>2,075,451</b>	<b>289,951</b>	<b>16.2%</b>

BUDGET FORECAST 2013/14					
Total Budget	Forecast Year End Outturn	Variance vs. Total Budget			RISK INDICATOR
		£	%		
90,300	90,300	0	0.0%	L	
(150,000)	(150,000)	0	0.0%	L	
5,459,000	5,459,000	0	0.0%	L	
3,455,650	1,311,050	(2,144,600)	(62.1%)	H	
6,687,200	6,687,200	0	0.0%	L	
1,956,000	1,956,000	0	0.0%	L	
(548,200)	(548,200)	0	0.0%	L	
2,079,700	2,079,700	0	0.0%	L	
0	0	0	-	L	
6,833,805	6,833,805	0	0.0%	L	
<b>TOTAL</b>	<b>25,863,455</b>	<b>23,718,855</b>	<b>(2,144,600)</b>	<b>(8.3%)</b>	

Total Value of Remedial Action (from Analysis Below) 0

Total Net Forecast Outturn (after remedial action) 25,863,455

0

25,863,455 23,718,855 (2,144,600) (8.3%)

Note All figures included above exclude Capital Charges, Levies and Insurances

Income/underspends is shown in brackets and expenditure/overspends without brackets

### REASONS FOR VARIATIONS AGAINST TOTAL BUDGET 2013/14

Item No.	Reason for Variation	Variance £
	<b>TOTAL PROJECTED VARIANCE</b>	<b>0</b>

Remedial Action	Value of Remedial Action
<b>TOTAL VALUE OF REMEDIAL ACTION</b>	<b>0</b>

Note Remedial Action resulting in savings is shown in brackets